

**School Community Councils**

Policy References	Policy Development Tracking
<p><b>External:</b> Education Act: Sections 140.1, 140.2, 140.3, 140.4, 140.5 SSBA Handbook – A Handbook for School Community Councils and Principals</p> <p><b>Internal:</b> AP 130 – School Community Council Duties AP 131 – School Community Council Meetings and Elections AP 132 – School Community Council Finances AP 133 – School Community Council Communication AP 510 – Accounting and Auditing AP 548 – Community Use of School Facilities</p>	<p><b>Adopted: June 28, 2011</b></p> <p><b>Amended: June 26, 2018</b></p>

The function of School Community Councils is, through an advisory and practical manner, to assist the administration of the school and the Board in delivering educational and extra-curricular programs; to develop shared responsibility for the learning success and well-being of all children and youth; and to encourage and facilitate parent, community and youth engagement in school planning and improvement processes. The School Community Council provides the school and division with a critical link to facilitate understanding of the community.

1. School Community Councils

- 1.1 Subject to Section 140, subsections (2) to (4) of The Education Act, the Board shall establish a School Community Council for each school in its Division.
- 1.2 The Board will establish a yearly grant to support the operation of School Community Councils, and may budget for additional funding for SCC initiatives.
- 1.3 School Community Council Constitution revisions must be approved by the Board.
- 1.4 Subdivision trustees are to act as the Board's liaison representatives to School Community Councils. Subdivision trustees will attend a minimum of one meeting of each School Community Council in their Subdivision each year, and will review SCC minutes of meetings not attended.
- 1.5 The Director or designate will be the senior administrative employee responsible for School Community Councils. The Board will receive a report related to School Community Council activities and effectiveness annually in June.
- 1.6 The Board shall review the duties of School Community Councils annually.
- 1.7 The Principal is a permanent member of the School Community Council.
- 1.8 In communities with secondary School Community Councils, representation may be included from elementary feeder schools.

2. School Community Council Professional Development and Self Assessment

- 2.1 A yearly professional development opportunity for School Community Councils shall be provided in May.
- 2.2 From time to time, the Board may host additional training or networking opportunities for School Community Councils.
- 2.3 School Community Councils are expected to engage in an ongoing process of self-assessment in order to ensure their effectiveness.