

Student Transportation

Policy References	Policy Development Tracking
External: Education Act: Sections 85, 87, 194 Vehicle Administration Act Internal:	Adopted: June 28, 2011 Amended: June 26, 2018

The Division provides transportation for students requiring access to school in accordance with The Education Act, the Highway Traffic Act. In addition, provisions are made for special use of buses to enable students to participate in education and education-related activities.

Specifically

1. Provision of Services

- 1.1 Transportation for students residing in the Division is provided through the use of school buses.
- 1.2 The Board may provide transportation services to other Divisions under contract, when approved by motion of the Board.
- 1.3 Procedures relating to transportation services are to be approved by the Director.

2. Regular Student Transportation

- 2.1 The Director or designate is responsible for bus scheduling and routing.
 - 2.1.1 Buses are to be restricted to provincial highways, municipal roads and approved yard service. Yard service may be provided if the access road is of all weather construction and there is a clear area to enable the bus to turn around without backing up.
 - 2.1.2 Time schedules are to be based on normal travel conditions.
 - 2.1.2.1 The schedule is to be communicated to parents with the directive that under normal conditions buses will wait no longer than two (2) minutes at any one (1) pickup point, nor will they leave any pickup point ahead of time, unless all students have been accounted for.
 - 2.1.2.2 Buses are to arrive at school no earlier than twenty (20) minutes prior to the usual commencement of classes, unless there are extenuating circumstances, which will be determined in consultation with the Principal and the Transportation Supervisor. Allowances will be made for buses transporting students to more than one school.
 - 2.1.2.3 Buses depart from the school five (5) minutes after dismissal time and after all students assigned to the route are accounted for.
 - 2.1.3 Variations in scheduling or routes are to be communicated to parents.
- 2.2 There may be circumstances or conditions making it necessary to arrange for transportation other than through the provision of busing. In these cases the Director or designate will approve special arrangements. These arrangements may include:
 - 2.2.1 Provision of transportation through the use of licensed public carriers.

- 2.2.2 Provision of transportation allowance for parents who convey their children. The allowance and conditions are to be equivalent to the rate and standards recognized by the Ministry of Education. Such an allowance is only available if students do not have full bus service to their Board designated school.